

ST JOHNS WOMEN KITCHEN COMMITTEE MINUTES
December 19 , 2012
1:00pm

Present: Dorothy Vershure, Elaine Emery, Dawn Holnd, Rose Wendell, Laurie Arthur, and Monica Whiting.

Two plans were presented to the group. Plan A was similar to previous meeting and Plan B had improvements based on the recent committee visit to the Lutheran Church's kitchen.

Recommendations from visit:

1. Increase center island width from 30 to 36 inches
2. Use upper cabinets with back to lower unit cabinets on center island which will give us a 36 inch wide center counter with all usable space.
3. Orient the two current sinks (handwashing and prep) so that the faucets would be used from the north side of the center island, leaving 12-15 inch of counter space on the south side of the sinks.
4. Current thinking is to keep existing sinks but this could be changed depending on input.
5. Restrict width of silverware drawer to no more than 18 inches.
6. Consideration removal of hand washing sink on west wall, and replace with spout to fill coffee pots and unit on wheels to hold coffee pots.
7. We also had a different plan for the dishwashing area.

John Fefijar presented our plans to the Knights of Columbus. The Knights of Columbus have agreed to be responsible for tearing out and installing the new kitchen cabinets. Plumbing and electrical would also be involved. They will coordinate this process and hire necessary contractors to properly complete the job. Their recommendations and suggestions were incorporated into our final plans at the meeting. The kitchen plans are being re-drawn and submitted to Do It Best, Custer and Knechts, Rapid City for another bid.

DISHWASHING ROOM

1. The dishwashing line will be moved to the east wall. There is sewer access here and the water and electricity should pose little problem. Ventilation is being looked at.
2. The counter on the south end of the room would remain as well as a two-foot counter along the same wall on the other side of the pass thru.
3. The dishwasher was discussed. At this time we will retain the current dishwasher but when laying plans, a pass thru replacement dishwasher will be included for purposes of measurements only.
4. Counters/tables used in the dishwashing area will be stainless steel.
5. The door will be removed as well as lower shelving in the current closet area where the pass thru is located. This will be the area where the dirty dishes will be brought for washing.
6. A bank of shelves will be built in the NW corner of the room for cooker storage.

The comments listed with the cabinet bids, include most decisions and discussions at this meeting. In addition:

1. The SE corner wall of the kitchen facing the dining room would be walled off and not have doors or storage.
2. It was not recommended to change the stoves or refrigerators at this time
3. Lower cost counter top will be used.

PLANS BEFORE NEXT MEETING:

1. Dorothy will redraw kitchen plans for the next bid and submit to Dawn.
2. Dawn will work with Do It Best and Knechts to come up with another bid
3. Dorothy will research stainless steel units for dishwashing area.
4. John will be looking further at the dishwashing area.

ADDENDUM:

1. Money was not received for the Diocese grant. Therefore we will have to get bids for the kitchen flooring. Dawn will be responsible for this.
2. Dee will take minutes for future meetings. These are being posted on the Church web site.
3. Fr. Tim does not want us to post a wish list for kitchen items in the bulletin because of other fund raising projects.
4. An insert on the kitchen update will be put in the bulletin.

ADDENDUM TO KITCHEN/CABINET LAYOUT

- A. Upper corner cabinet with shelves
- B. Price 2-3 styles corner cabinets: drawers, lazy susan, shelves
- C. Length of counter will be dependent on the width of the counter (D)
- D. Counter may be up to 2 inches out from south wall (with spacer) to allow for steam table sneeze guard.
- E. 30 inch cabinet (sink base type) or (1) shelf
- F. All upper cabinets below cabinet counter. Counter will be 36.5 inches high
- G. Steam table is 45 inches across. Counter will have to have support system when section of counter covers steam table when not in use. What will actual designated space be for width of steam table?
- H. Space here for trays. Suggest simple cabinet with full shelves or to be made by installers.
- I. Remove hand sink and replace with water spout to fill coffee pots. Park coffee pot unit on wheels here.
- J. Price drawers and 3 pull out unit.
- K. Microwave on wall shelf
- L. Upper cabinets
- M. Price middle of the line cabinets
- N. Price drawers with full extension.
- O. Price countertop with rolled, raised front and lower line.
- P. Price cove molding above upper cabinets separately.
- Q.